

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF ALDERMEN
OF THE CITY OF LAKE TAPAWINGO
SEPTMEBER 7, 2006**

The Board of Aldermen of the City of Lake Tapawingo, Missouri met for the Regular Meeting on Thursday, September 7, 2006. The following were present:

Alderman Randy Altiser
Alderman Janet Baldwin
Alderman Dwight Hight

Alderman Dick Moore
Alderman Deborah Snelling
Alderman Lori Stone

Mayor Reed Alberg
Twyla Saigh, City Clerk
Carl Scarborough, City Administrator

Mayor Reed Alberg presided. The meeting was called to order at 6:02 PM

GUESTS: A number of guests were present with concerns regarding building permits and variances. These concerns were addressed individually later in the meeting.

Other guests raised the following issues:

Mitzie Combs, 82B – questioned the creation of a “Tree Board”. City Administrator Scarborough stated the board was pending development and would include members of the Country Club Board.

Joe Rush, 80B – stated if the City is to inspect new dock construction, which is already handled by the Country Club, then they should also handle the condemnation of potentially hazardous docks. The Mayor and City Administrator explained the inspection the City performs is to ensure the construction complies with electric codes at the water’s edge. Mr. Rush also expressed a concern that the Country Club and the City both issue permits for dock construction and this is a duplication of effort for all concerned. It was explained that permit issued by the Country Club allows the resident to ‘have’ the dock, where the permit issued by the City ensures the dock is constructed and inspected in accordance with the City’s codes and safety standards.

John Braden, 45A – recommended better coordination between the Country Club Board and the City Council in regards to building and inspections.

Pat Towles, 15C, questioned the number of bags permitted for weekly trash.

AGENDA: Mayor Alberg moved to accept the consent agenda that included the Minutes for the August 17, 2006 meeting, the Minutes covering the Public Hearing on August 28, 2006 and the Treasurer’s Report. Alderman Snelling moved to accept the consent agenda and Alderman Altiser seconded the motion. The consent agenda was unanimously approved.

OLD BUSINESS:

- Strategic Planning Session – Update: City Administrator Scarborough provided additional information for the City Council to attend a session facilitated by Carol Nalbandian, Ph.D., including cost (approximately \$1500), and locations (City Hall and the Clubhouse) and

dates (October 14 or 21, 2006). Discussion followed mostly regarding the suggested dates and the Aldermen's schedules. City Administrator Scarborough will continue working with Dr. Nalbandian to find dates acceptable to all. He also reminded the Council that this would be an open meeting and posted for residents to attend, however, residents would not participate in the Strategic Planning Session.

- City Administrator expanded work status: Last month the City Administrator proposed that he work full-time for a 4-6 week period to complete various projects. This proposal was approved provided funds were available. Funds (approximately \$2,400.00) will be available through higher than anticipated building permit fees at this point in the fiscal year. The Mayor entertained a motion to expand the City Administrator's work status for a period not to exceed six weeks. Alderman Stone made the motion and Alderman Altiser seconded. The motion was unanimously approved.

NEW BUSINESS:

City Administrator Scarborough discussed the need to revise the building code. The code requires a stake survey for all building permits under all circumstances. An error of omission left the possibility of variance out of the code. The current ordinance does not allow the Building/Codes Official any discretion; only the City Council as a whole can review and vote on a variance. Discussion followed about how to change the ordinance including: ground rules, making neighbors aware there is a request for variance, and making the request process challenging and multilevel. At the next meeting the City Administrator will present wording to be entered into the City code on processing a request for variance.

At this time, residents with requests for variances on their building projects were heard and their projects discussed:

Blaine Boyer/Helen Murry, 51B, Deck - Alderman Hight proposed variance approval; Alderman Snelling seconded; Vote: unanimous approval.

Cole Larson, 83B, Deck - Alderman Hight proposed variance approval; Alderman Altiser seconded; Vote: unanimous approval.

Buddy Young, 63B, Patio/Deck by water - Alderman Hight proposed variance approval; Alderman Stone seconded; Vote: unanimous approval.

For residents to receive an approved building permit, each must provide a written request for variance, all fees must be paid, and the sewer/water superintendent and the Building/Codes Official must sign the permit application. The request for variance will be approved in writing but the written approval is not required to start work.

Brenda Switzer, 9B, regarding work already performed at 2 Dockside provided paperwork that will be reviewed and responded to at a later date.

CITY ADMISTRATOR'S REPORT

Carl Scarborough, City Administrator presented and discussed the following topics (refer to City Administrator Report 09/07/06 for details and/or supporting documents):

- COLA (Cost of Living Allowance) Increases: FY 2007 budget contained COLA increase of 3% for non-contract employees. While the budget was approved, the COLA increase was not specifically discussed. The Aldermen understood this salary increase had no affect on the budget and consider themselves informed.
- Court Revenue: Court Administrator Ross and Police Chief Ross are requesting consideration of driver's license holds as a means of maximizing court income. Document prepared by Court Administrator Ross explored some of the potential revenue. Aldermen discussed this information and voted to continue the research.
- Legal RFQ/RFQ: Based on a discussion with John Bragg, City Prosecutor, preparation of a legal RFQ/RFP was discussed and the City Administrator was tasked with further research.
- Cellular Phone Bills: City Administrator requested a reimbursement/allowance on his cell phone bill. Just the phone portion of his Nextel bill has increased \$110.00. Treasurer Altiser will discuss this with City Administrator Scarborough and will bring recommendations to next meeting.
- Social gathering: A gathering for city residents to meet the new city employees was discussed. Wednesday, September 20th at the Club House (already reserved for city used) was deemed acceptable to the Council.
- New Employee Update: Three part-time Police officers have been hired. A candidate for Sewer/Water Department has been selected and an offer will be made no later than Monday.
- Sewer Maintenance Fees: Fee increase (due to increasing maintenance costs) has not been addressed in monthly billing. This has been corrected and starting with the September bill the Sewer Maintenance Fee will increase from \$17.00 to \$25.00 per month.
- Sewage Spill: Our City Administrator is in communication with the Blue Springs City Administrator. Council will be kept apprised.
- Tree Board: Information was provided for our City to become a "Tree City, USA". Discussions and board election will follow during future meetings.
- Personnel handbook: A draft has been submitted for review. A final draft should be ready for Council review NLT the October 5th meeting. Updated job descriptions will follow.

ADJOURNMENT: Mayor Alberg entertained a motion to adjourn. Alderman Altiser moved to adjourn the regular meeting and Alderman Snelling seconded the motion. Adjournment was unanimously approved at 8:27 PM.

Respectfully submitted,

Twyla D. Saigh

City Clerk

REMINDERS:

SOCIAL GATHERING ...

WEDNESDAY, SEPT 20, 2006 AT THE CLUBHOUSE STARTING AT 6:00 PM

WORK SESSION...

THURSDAY, SEPT 21, 2006, AT THE CLUBHOUSE STARTING AT 6:00 PM

REGULAR MEETING...

THURSDAY, OCT 5, 2006, AT THE CLUBHOUSE STARTING AT 6:00 PM