

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF ALDERMEN  
OF THE CITY OF LAKE TAPAWINGO  
June 11, 2007**

The Board of Aldermen of the City of Lake Tapawingo, Missouri met for a joint meeting with the Lake Tapawingo Country Club Board on Monday, June 11, 2007. The following aldermen were present:

Alderman Randy Altiser  
Alderman Janet Baldwin  
Alderman Mitzy Combs-excused

Alderman Deborah Snelling  
Alderman Lori Stone  
Alderman Chuck Welch

Mayor Tom Paul  
Twyla Saigh, City Clerk

Mayor Paul presided. The meeting was called to order at 6:07 PM. Those assembled said the Pledge of Allegiance.

This meeting was a joint meeting between the Lake Tapawingo City Council and the Lake Tapawingo Country Club Board. The purpose was to allow the two bodies discuss their visions of the Lake and its future and to understand current procedures.

The Mayor greeted the Board members and guests and requested that anyone wishing to speak to state their name and address for the record. He also introduced Police Chief Jim Ross, Court Administrator Tricia Ross, Building Inspector/Codes Official Davy Jones and Deputy City Clerk Russ Mellor.

Country Club Board President Kevin Jameson stated that he wished all residents could have attended to understand the differences between the Board and Council and watch the two entities work together on various issues. Board Members in attendance: Rita Rainey, Marge Guffey, Joe Rush, Norma Tharp, Willey Williamson, Barbara Silvius, Pat Robinson, and Charlotte Phillips.

**Animal Control:**

- Call 9-1-1 for Dog Bites and aggressive animals
- Call Dale Shackelford, Animal Control officer, pager number 234-0400 for stray and nuisance domestic animals.
- Call 228-4181, Lake Maintenance, for dead wild animal disposal. (Residents are required to dispose of deceased pets.)
- Alderman Snelling will look into missed or disregarded calls by the Animal Control officer.
- Resident must sign a complaint, or officer must witness a dog or cat running loose, to make a court case.
- Animal Control deals only with house pets, mainly domestic cats and dogs.
- Nuisance wild animals are handled by the Department of Conservation.
- Residents may trap nuisance wild animals and contact Burr Oak Park for disposition.

### **Speeding around the Lake and Lake Safety in general:**

- Speed bumps are a problem for emergency vehicles and the Police Chief Ross recommended against installing them around the Lake. They also make the roads more difficult to maintain.
- Chief Ross recommended that if a resident has a complaint about drivers speeding through their street they should call the Police Department and provide as much information as possible, i.e. date and time, and description of vehicle. This would be most helpful with recurring speeders.
- 'Speed Monitors' can be loaned to our police department by the Highway Patrol for 2-4 weeks at a time. With the holiday coming and summer here the Chief will look into getting on their loaner list.
- Trespassing and water safety were questioned. The police can address trespassers. Lake Patrol has to address unsafe acts by residents. Residents should report any unsafe act to the Police or Lake Patrol.
- The Police Department enforces city codes. The Country Club has rules that are enforced by Lake Patrol and various committees
- Car stickers on residents' vehicles would help the Police quickly identify those vehicles that do not belong at the Lake.
- Car stickers can be picked up at the Lake office and should be placed on the rear bumper. Stickers may be made available at various lake functions.

**City Budget for Residents' Review:** Once approved the City budget will be published in the Lake Tapawingo Newsletter.

### **Building Procedures:**

- The City Council recently created a Building Committee to simplify the permit process, including forms, required paperwork and handouts.
- Complications arise when both the City and Country Club have to enter an approval/disapproval on the project, i.e. a project crosses Country Club property; a project that infringes on the setback rules.
- Permits can be delayed for months while getting the right information.
- Projects are not all 'cut and dry'. Is a permit required to replace a window? If the window to be installed is exactly the same dimensions as the one being removed – then a City building permit is probably not required. If the window going in is of different dimensions or there are changes to the structural load of building – then a permit is required. In both these examples, Davy Jones, Building Inspector/Codes Official, will make the determination.
- When do docks and seawall need City's building permit? If electricity is a factor in either then a City building permit is required.
- According to Country Club rules, draining a swimming pool is done through the sewer. The City does not have any ordinances regarding the draining of swimming pools.
- The cost of a building permit is based on the valuation of the home and project. The formula is in the City's Municipal Code Book.
- Responsibilities for permits and inspections will be reviewed further and in great detail by the City's Building Committee and the Country Club.
- Dock safety is high priority.

- To answer legal questions, the City Attorney will be requested to review building rules and ordinances.
- Lawn sprinkler systems using lake water do not require city inspections.
- New projects, such as metal roofs, must be considered for entry in the rule books.

#### **Property for improving City and Lake Offices:**

- The Sewer/Water Maintenance and Court/Police Building is located on land that belongs to the Country Club. The Country Club has been paying property taxes and insurance.
- The land actually belongs to the residents. They will be involved in the decision process.
- Transfer the land and in return the City provides office space for the Lake offices.
- Involve the City Attorney.
- The Court/Police office is too small.
- Two-part project: Part 1 – obtain an additional metal building to temporarily house Court/Police offices, allowing the Sewer/Water department to expand into the current Court/Police space; and Part 2 – a complete City/Lake office complex.
- Ponderosa could be used immediately as office space.
- When the complex is built, the current maintenance areas (both the Lake maintenance building and the Sewer/Water maintenance building) could be razed and replaced with a park or fruit trees. This would provide lots of green space and make an inviting entrance area.
- Square footage allocation and equipment list will have to be addressed.
- City funds are restricted and can't be used to help the Country Club with various maintenance and repair jobs; however, when the City purchases land from the Country Club the money can be used for any Country Club project.

#### **Calling Tree:**

- Alderman Snelling explained a program that would allow phone calls to be made to residents informing them of potential problems at the Lake. The need to contact residents regarding the recent boil water order was the example.
- This program could be opened to and shared with the Country Club allowing them to quickly connect with residents regarding lake water problems, spraying for mosquitoes, road hazards, etc.
- A list of residents' names, and phone numbers would be provided to the company. When an emergency arose, the Mayor or a member of the Country Club Board would prepare a message to be delivered to those residents affected. A second call would go out informing them the emergency was over.
- The security of names and phone numbers is the highest priority.
- Kevin Jameson, Country Club Board President, wants this discussed by the whole Country Club Board.
- Costs: Setup fee: \$125.00. Monthly charges: \$75.00 for 1000 calls. Other fee plans are available. Unused calls do not roll-over to following months.

**New City Council Committees:**

- Building Committee – Chairman Lori Stone. Primary Concerns: the paperwork involved in requesting a building permit, preparing an adequate handout for residents wanting to build or improve their property, and reviewing and updating building ordinances.
- Annexation Committee – Chairman Rita Rainey. Primary Concerns: ensuring the land around the lake is used in the Lake's best interest, and maintaining the annexation timetable.
- Sewer Committee – Chairman Dick Moore, Commissioner Altiser. Primary Concern: to ensure the City maintains a high quality sewer system.

**Non-agenda Items:** None

**Adjournment:** Alderman Welch moved to adjourn the joint meeting of the City Council and the Country Club Board. Alderman Baldwin seconded the motion. It was put to a vote and passed unanimously at 9:30 PM.

Respectfully submitted,

Twyla D. Saigh  
City Clerk